

## **Meeting Minutes**

### **City of Newnan Farmer Street Cemetery Commission Monday, February 15, 2021 6:00pm – Virtual**

Members Present: Cynthia Finney, Jocelyn Palmer, Pam Johnson, Mandela Littleton, Allison O'Rourke

Staff Present: Hasco Craver

Visitors Present: None

1. The meeting was called to order at 6:00pm
2. Hasco Craver welcomed all members to the meeting. All present members provided a brief introduction.
3. New Business
  - a. Newnan City Council Charge
    - i. Hasco Craver read aloud to the present members the charge, as included in the ordinance to create the Farmer Street Cemetery Commission.
  - b. Consideration of Meeting Schedule
    - i. Hasco Craver asked present members for input on future meeting dates and times. After much discussion, the group decided to host future meetings on the first Monday of each month at 6:00pm. It was agreed upon that the regular meetings would begin in May 2021 and will take place virtually. The group did mention that it would like meet at a time in March/April after which they can fully review historical documents. The meeting date/time will be selected via email correspondence.
  - c. Consideration of Existing Document Review
    - i. Hasco Craver mentioned that numerous documents exist that would likely be useful in the future work of the commission. In particular, Hasco Craver mentioned that a timeline of activities of the prior commission and two reports completed by professional organizations would be of certain benefit. Additionally, there exists the minutes of the prior commission's meetings. Hasco Craver provided a summary of the work completed by the prior commission, including all known reports. The group requested electronic copies of the timeline and professional reports. Pam Johnson offered to review all prior meeting minutes and compose a report for the group to consider. The group was agreeable to Pam Johnson reviewing the minutes and composing a report.
    - ii. Jocelyn Palmer asked Hasco Craver to share a contact list of the members.
4. The meeting was adjourned 6:47pm

**Next Meeting:**  
**TBD**